

# Returning Student Enrollment and Registration Forms 2023-2024



## **Water of Life Lutheran School**

5430 S. Grand Canyon Dr

Las Vegas, NV 89148

[www.wateroflifeschool.org](http://www.wateroflifeschool.org)

email: [officemanager@wateroflifeschool.org](mailto:officemanager@wateroflifeschool.org)

or

[director@wateroflifeschool.org](mailto:director@wateroflifeschool.org)

702.253.7020



# Returning Student Enrollment Forms Checklist

Student Name: \_\_\_\_\_

DOB: \_\_\_\_\_

**ALL paperwork must be submitted to the Front Office at least one week before a student's start date. A student will not be admitted to class without a complete file. However, to reserve a spot for your child(ren) for next year, please submit the Registration Fee, Returning Student Registration Form, and the Financial Agreement & Program Selection Form as soon as possible.**

The following items are already on file, if you need to update them, please see the Front Office.

- Enrollment (online)
- Student and Family Information Form (four sheets)
- Tuition Express Application Form (credit card or bank account authorization)
- Photo Release/Information Release Form
- Emergency Authorization Form
- Authorization to Administer Medications Form (write N/A if no medication is needed)
- WebIZ Form
- Copy of Birth Certificate
- Copy of driver's licenses (for parents and emergency/pick up contacts)

The following items need to be resubmitted each year of attendance, please see the Front Office for a packet.

- Registration Fee
- Returning Student Registration Form
- Financial Agreement & Program Selection Form (two sheets)
- Yearly Health Evaluation Form (must be completed by a health care professional after the current school year ends)
- Copy of Immunization Record
- \*Signed Parent Handbook Receipt (may be turned in the first day of school, distributed at Back to School Night)



## 2023-2024 Returning Student Registration Form

Child's Name: \_\_\_\_\_

Child's DOB: \_\_\_\_\_

Enrolled by: \_\_\_\_\_ Relationship to child: \_\_\_\_\_

Please choose from the options below:

### Preschool Class

- Full time M-F (8:00am-4pm)
- Part time M-F (8:00am-12:00pm)
- Full time M, W, F (8:00am-4pm)
- Part time M, W, F (8:00-12:00pm)
- Full time Tu, Th (8:00am-4pm)
- Part time Tu, Th (8:00am-12:00pm)

### Pre-K Class

- Full time M-F (8:00am-4pm)
- Part time M-F (8:00am-12:00pm)
- Full time M, W, F (8:00am-4pm)
- Part time M, W, F (8:00-12:00pm)

### Kindergarten Class

- Extended full day 8:00-4:00 (M-F) – after care begins at 2:15
- Full day 8:00am-2:15pm (M-F)
- Half Day 8:00am-12:00pm (M-F)

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- I understand that I am registering my child for the 2023-2024 school year.
  - I understand that a discounted Registration Fee of \$175 will be charged via my current Tuition Express account. Registration Fee increases to \$200 on May 25<sup>th</sup>.
  - I understand that the Registration Fee is non-refundable.
  - I understand that if I decide to change my program option, I should notify the school as soon as possible.

*If you are registering for the Kindergarten Class:*

- I understand that there is a \$100 Book Fee.

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Parent/Guardian Signature

Date



## Financial Agreement & Program Selection Form

**Child's Name:** \_\_\_\_\_

Please indicate which program you are enrolling your child in:

**PRESCHOOL (3 yr) \_\_\_ & PRE-K (4 yr) \_\_\_**

WEEKLY TUITION RATES

___ Full time 5 days (8:00am-4pm)	\$229
___ Part time 5 days (8:00am-12:00pm)	\$197
___ Full time 3 days (8:00am-4pm)	\$180
___ Part time 3 days (8:00am-12:00pm)	\$140
___ Full time 2 days (8:00am-4pm)	\$128
___ Part time 2 days (8:00am-12:00pm)	\$105

**(Please Note, 2 days is only for Preschool)**

**KINDERGARTEN (FIVE DAYS)  
HALF DAY & FULL DAY**

WEEKLY TUITION RATES

___ Half day	\$197
___ Full day	\$217
___ Extended full day	\$229
Half day (8:00am-12:00pm)	Full day (8:00am-2:15 pm)
Extended full day (8:00am-4:00pm) – after care begins at 2:15	

Discount for Water of Life and KFLC members \$20/wkly

Discount for other WELS members \$10/wkly

Please refer to the "4 Key Concepts" information in this packet for a way to reduce the tuition.

**Registration Fee**

\_\_\_ \$200  
New Student next school year \_\_\_\_\_  
Please indicate school year

\_\_\_ \$175  
Returning Student next school year \_\_\_\_\_  
Please indicate school year

\_\_\_ \$150  
New Student, Jan-May current school year \_\_\_\_\_  
Please indicate school year

**Applicable Tuition Discounts**

- \_\_\_ Water of Life/KFLC member - \$20 wkly
- \_\_\_ WELS member - \$10 wkly
- \_\_\_ Sibling Discount - \$10 wkly

**Kindergarten Book Fee: \_\_\_ \$100**

**Billing Options**

Please choose from the following billing options. Payments processed through Tuition Express, our auto-debit service.

\_\_\_ Once-a-week tuition payment on the previous Friday for the coming week of school

\_\_\_ Once-a-month tuition payment on the 1st of every month

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## Terms and Conditions

A non-refundable registration fee is due at the time of registration and enrollment.

Tuition payments will be billed and processed via Tuition Express.

A **3.5% one-time fee of the full tuition** is applied to MasterCard and Visa payments. This is **charged August 1<sup>st</sup>**.

Tuition covers **only** the **academic school year**. The calendar that you will receive in your Parent Handbook on Back to School Night lays out our holiday schedule. You are not charged tuition for one week at **Thanksgiving, Easter Break**, and two weeks for **Christmas Break**. There are **37 weeks** of school that require tuition payments.

However, if you pay in **monthly** installments, the yearly tuition will be divided into **10 equal monthly payments** and you will **pay the same amount each month**, regardless of how many days we are in school.

A **\$25 insufficient funds fee** will be charged if payment is denied or you are late with a payment.

Non-payment of tuition will result in termination of student privileges at the school.

In the case of a no-notice withdrawal from school, the tuition for that month is non-refundable.

The school requires at least **two weeks notice of intent to withdraw** a student.

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Parent/Guardian Signature

Date



## About our "4 Key Concepts" Class

At Water of Life Lutheran School, teaching our students that they are a treasure to God is the foundation of everything we teach and do.

We believe that helping your child grow spiritually is of utmost importance, and we would greatly appreciate an opportunity to share the specifics of what we are teaching our students with you. The **"4 Key Concepts" Class** is a short-term class, **four weeks** for **45 minutes** each week, that is especially designed to share with parents what we teach in our school. The dates and times are very flexible, and the class is built around your schedule. The class is taught by Pastor Burgess.

After completing the class parents are granted **Certified Non-member** status, and as a thank you for taking the class, we **credit** your account **\$200**.

Taking the class does not obligate you in any way to join Water of Life Lutheran Church. The class is a free service that we provide to our families.

If you are interested in taking the class, please fill out the following form and return it to the front desk with the rest of your forms.

# "4 Key Concepts" Class Registration

Please complete the following

**Child's name:** \_\_\_\_\_

**Child's DOB:** \_\_\_\_\_

**Parent(s) name(s):** \_\_\_\_\_

Preferred contact method;

**Parent(s) e-mail or phone:** \_\_\_\_\_

**Please indicate which days and times are convenient for you:**

**Tu at 7:00 pm**

**Sa at 9:00 am**

**Sun at 9:15 am**

**If these times are not convenient for you, please indicate a good time to meet with Pastor.**

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Please read and then sign below:

Exact days and times for the classes will be arranged with Pastor.

The classes are free of charge.

All four classes must be completed before the tuition credit can be applied.

The class may be attended by either parent/guardian or both parents/guardians to receive the credit.

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Parent/Guardian Signature

Date

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This section to be completed by Pastor

**Class Start Date** \_\_\_\_\_

**Class End Date** \_\_\_\_\_

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Pastor Signature

Date



## Yearly Health Evaluation Form

Water of Life Lutheran School, 5430 South Grand Canyon Dr, Las Vegas NV 89148 (702-253-7020)  
Form may be emailed to [officemanager@wateroflifeschool.org](mailto:officemanager@wateroflifeschool.org)

Please have a health care professional complete this form (M.D., R.N., P.A., or D.O.)

**Child's Name:** \_\_\_\_\_

**Child's DOB:** \_\_\_\_\_

**Parent's name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Status of the above child's health:**

\_\_\_\_\_  
\_\_\_\_\_

**Any known conditions under treatment:**

\_\_\_\_\_  
\_\_\_\_\_

**Is the child capable of adjusting to the programs of the school's facility? \_\_\_\_ (Y/N)**

If no, please explain:

\_\_\_\_\_  
\_\_\_\_\_

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**Health Care Provider's name:** \_\_\_\_\_

**Address:** \_\_\_\_\_  
\_\_\_\_\_

**Phone:** \_\_\_\_\_

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Health Care Provider's signature

Date





# School Supply List

Please bring the following items on Back to School Night or on your child's first day of school:



- Plastic shoe box to keep supplies in
- 3 boxes of Crayola 24 count (or less) crayons
- 3 boxes of 8 basic colors washable markers
- 8 Elmer's glue sticks
- Pack of 4 dry erase markers
- 1 pocket folder
- 2 boxes of Kleenex
- A package of disinfecting wipes (if you can find them)
  
- Complete change of clothes (including underwear and socks) in a zip-top bag
  
- Backpack large enough to hold 8.5x11 papers/folder
  
- Filled water bottle each day (labelled with child's name)
  
- Lunch box w/cold pack if your child is staying for lunch
  
- Crib sheet/small blanket if your child is staying after lunch (preschool and pre-k only)
  
- Package of 3x3 Post-It Notes (kindergarten only)